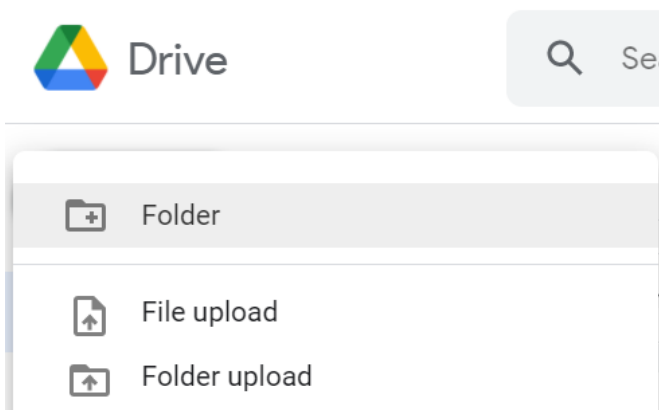


How to Backup Your Computer with Google Drive

1. On your computer, go to drive.google.com. and sign in with your ISS Email Address and Password
2. At the top left, click **New** and then **File Upload** or **Folder Upload**.



3. Choose the file(s) or folder(s) you want to upload. **HINT:** You can click on one file, and then press the keys **CTRL + A** to select all of the files, or hold the **CTRL** key and select multiple files at once. After the folders & files are selected, click **Open**.

Revision #2

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