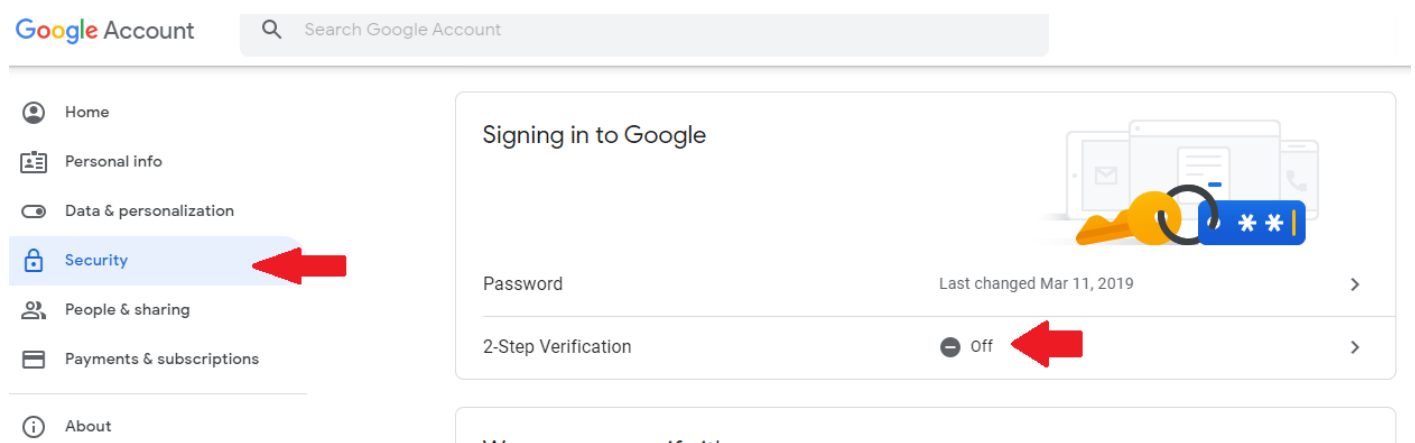


# How to Setup Multi Factor Authentication for Gmail

Step 1. Go to <https://myaccount.google.com/> and make sure you are signed into Gmail with your ISS Account

Step 2. Click **Security** on the left hand side of the screen, and then click where it says **Off** beside 2-Factor Verification (Pictured below)



Step 3. Click **Get Started** on the next page (pictured below) and it may prompt you to sign in again.

## ← 2-Step Verification



### Protect your account with 2-Step Verification

Each time you sign in to your Google Account, you'll need your password and a verification code. [Learn more](#)



#### Add an extra layer of security

Enter your password and a unique verification code that's sent to your phone.



#### Keep the bad guys out

Even if someone else gets your password, it won't be enough to sign in to your account.



GET STARTED

Step 4. If you have the Gmail App on your phone that is signed into your ISS Email account, you will see something that says "**These devices can get prompts**" and you will see something that says your Phone name. (Photo below) **If you use the Gmail App on your phone, please [click here](#) for further instructions.** If you are NOT using the Gmail App or you DO NOT WANT to use the Gmail App, Please continue to the next step. (Photo below)

## ← 2-Step Verification



### Use your phone as your second step to sign in

After you enter your password, Google prompts are securely sent to every phone where you're signed in. Just tap the notification to review and sign in.

#### These devices can get prompts



Ethan's iPhone



[Don't see your device?](#)

[Show more options](#)

CONTINUE

Step 5. Click **Show more options** and then click **Text message or voice call** (Photo below)

## ← 2-Step Verification



### Use your phone as your second step to sign in

After you enter your password, Google prompts are securely sent to every phone where you're signed in. Just tap the notification to review and sign in.

#### These devices can get prompts



Ethan's iPhone

[Don't see your device?](#)



Click this first

[Show more options](#)

#### Security Key

A small physical device used for signing in

#### Text message or voice call

Get codes by text message or phone call

Click this second



CONTINUE

Step 6. Enter your cell phone number in the field for your phone number. You can choose whether you want to receive a code via text message, or via phone call and then click **Next**. (Photo below)

## ← 2-Step Verification



### Let's set up your phone

What phone number do you want to use?



Phone Number Here

Google will only use this number for account security.

Don't use a Google Voice number.

Message and data rates may apply.

How do you want to get codes?



Text message



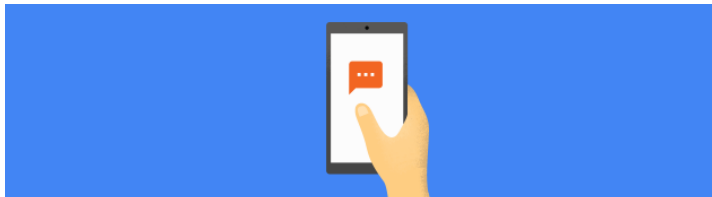
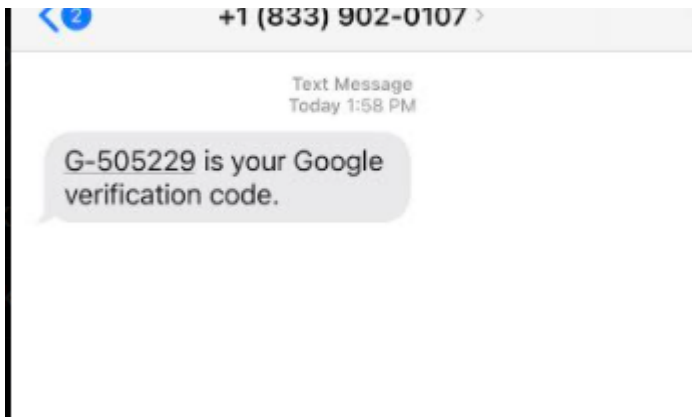
Phone call

[Show more options](#)

Step 1 of 3

[NEXT](#)

Step 7. If you choose text message, Google will text you a Google Verification Code. You will then enter the code **without the G- in front** into the text box. (Photo below)



### Confirm that it works

Google just sent a text message with a verification code to

Enter the code

505229

Didn't get it? [Resend](#)

[BACK](#)

Step 2 of 3

[NEXT](#)

Step 8. Click **Turn On** to confirm that you want to turn on 2-Step Verification. (Photo below)

## ← 2-Step Verification

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### It worked! Turn on 2-Step Verification?

Now that you've seen how it works, do you want to turn on 2-Step Verification for your Google Account @iss.k12.nc.us?

Step 3 of 3



Here is a video on the steps to setup Multi Factor Authentication

<https://drive.google.com/file/d/1Pss2Lr6tzljv19wx4w2jXsfqMm1g9t9K/preview>

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