

# How to change Cell Phone number for 2 Factor Authentication

1. Sign into your email on a Windows computer or MacBook.

2. Navigate to your email

3. Click the circle next to the ISS banner in the upper right hand corner a. It will either have the first letter of your first name or your profile picture

Bp3k6uDvBKnN0mnjBHffauBNrbOCDG338wonLxRfE6fq6JXnlcU

4. Click "Manage your Google Account"

\_f-NOVL09Ss\_akq81YfwgbhcDi2ICH8hdf2iOp\_TDSBiL

5. Click "Security"

qoxS7DXtRNvM-os0A9eJFkhyHzj1a3jRQ1r4EtbCbqO3Dk4x-vZ

6. Then under the “Signing in to Google” section

QOMAZXyAcAMII57a8fobl4E21GhyuUGATEKSJLwdxob47gEkvLMFyeiVOy-jFLWbMCO8y6viZc

a. Click 2-Step Verification

7. Then click the arrow next to “Voice or text message”

8. Now you should see a list of the phone numbers set up for 2-Factor Authentication

a. To remove a phone number click the trash can

b. To edit click the pencil

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