Change page setup of a Google Doc

1. On your computer, open a document in Google Docs.
2. In the toolbar, click **File** and then **Page setup**.
3. Go to the setting you want to change:
   - Orientation
   - Paper size
   - Page color
   - Margins
4. Make your changes.
5. Click **OK**.
6. Optional: To make new documents open with the settings you chose, click **Set as default.**