

Chromebooks and Chromeboxes

- [How to add a Printer](#)

How to add a Printer

How to add a printer manually to a Chromebox

1. Log in and get to the desktop, select the “G” circled in the bottom left corner

AD_4nXcGa9SCXsCGwITgaKgCL8YWNlclcjKrxYrbrwLRm_o7SCqR1tT7uSSV6b-vdL94FsBR6bPXbqOOD

2. A menu will appear. Select the “Gear” icon that says “Settings”

AD_4nXccdabYNIq4hBZ2UnUJHr5MK6Eqtz2Nf0HCIVMLIOc_99-Zuiobc3rNZzxYhAPDfSwwcVN3snZB7x

3. Select “Device” on the right hand side of the “Settings” menu.

AD_4nXc3eh3MqcfGFb3iaVkJZTCUW-iU6z4rszu-tzJ5U1UzFOvqskvITmCG0UknmIrs4GYe3pNGRFaLBhU

4. Now on the main right side of the “Settings” menu select “Print” that is circled below.

AD_4nXf2hY3NIOJMFx5XsAd33xGhUkMy8W6D5IQPMnyJN0VI36zkemnxmme1ku5cYy4ZpaqMcSI8eM-

5. Now select “Add Printer Manually” that is circled below.

AD_4nXcS-TNowfOtm7t3UImRf3tBWaojvncZuO4LNEa1Yjr6BxnSxv9VUdrO7IoXw-nM-uZoSG8B6AoDx

6. A new menu will appear and you will need to fill out “Name” and “Address.” The Protocol and queue should be as shown underlined below.

AD_4nXfTvKE3fhax08Nt8Etw9I0psqrhSaUBCTmRelQnoumjCJbWjsxzgXQU-01F10FX9hL7-715qfhHcEi4

You are done! You can open Google Chrome and on the keyboard use “Control” + “P” at the same time and you can send a test print to the printer. You may have to select “See More” on the print selection page.

